

# Kerala State Electricity Licensing Board

## Application for Electrical Contractor Licence Class 'B'

(Rule 48)

( To be filled in English ) ( Read the conditions before filling the form )

1	Name in which Electrical Contractor's Licence is applied for	
2	Business Address  Pin code : E mail : Mobile phone :	
3	Whether the applicant is a company registered under the Companies Act or constituted under any other enactment. If so furnish details and documents to prove the status of the firm:	
4	Whether the company has a registered office in Kerala	
5	Full name and house address of Proprietor or partners	
6	Full name of Agent or Manager ( in the case of limited Company).	
7	Whether the applicant is a manufacturing firm or production unit.	
8	Name of the person who will sign documents on behalf of the contractor (Not applicable to individual contractors).	
9	Whether a contractor's licence has been previously granted in the same name, details thereof.	
10	Whether a contractor's Licence has been issued under this name by any other Licensing Board, if so, please state	
	Name of issuing Authority :	
	Date of issue :	
	Date of expiry of Licence :	
	Details of works permitted to be undertaken :	
11	Whether the staff indicated under column 12 are exclusively earmarked for the work under the Licensing Board rules and Rule 45 of the Indian Electricity Rules.	

12	<b>Name of all persons employed in full time basis having technical qualifications and experience that are approved by the Board for the grant of Class 'B' licence.</b>
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Sl. No	Name of person	Qualification	Certificate and permit with their No. and date issued by the Board	Whether declaration from them in the form appended have been attached



I/We hereby declare that the staff specified in column 12 is intended exclusively for attending to the work under the Licensing Board Rules and under rule 45 of the Indian Electricity Rules. The service of the staff will not be utilised for routine operations in the establishment nor they will be mixed up with the staff employed under rule 3 of the Indian Electricity Rules.

I/We hereby declare that I/We have in my/our possession a latest copy of the Kerala State Electricity Licensing Board Rules, Indian Electricity Act 2003, Indian Electricity Rules 1956 as well as relevant codes of Practise and Standards of Indian Standards Institution relating to Electrical Installations.

I/We fully understand the terms and conditions under which an electrical contractor's licence is granted, a breach of which will render the licence liable to cancellation.

I/We hereby also declare that the particulars stated above are correct to the best of my/our knowledge and belief. I also agree to maintain such registers and records as may be prescribed by the Board in the forms specified for the purpose.

Place Signature  
Date Address

## Conditions for the Grant of Contractor's Licence Class 'B'

(a) Licence may be granted only to a person or a firm having a Registered Office in Kerala, (unless exempted from this requirement by the Board.)

(b) Fees

1. Cost of Application Form : Rs. 500
2. Initial fee to be sent along with application : Rs. 500
3. Fee for issue of licence after verification : Rs. 5000
4. Cost of Staff Register Rs. 300.

**Important : Please remit the total fee in a single chalan**

The fee should be paid by means of chalan under the head of account "0043-00-800-99" remitted at any Govt. Treasury or through Janasevanakendram in favour of the Secretary, Kerala State Electricity Licensing Board, Thiruvananthapuram. No other mode of remittance is permitted. The fee once remitted into the treasury will not be refunded or adjusted against any other purpose.

(c) Nature of work :

To carry out Low Voltage or Low Volatage and Medium Voltage electrical installation work of a specified capacity in the consumer's premises. The Board however reserves the right to reduce or enhance this limit if found necessary subsequently.

(d) Establishment :

The applicant shall employ solely for the purpose of contract works the following minimum of staff on full time basis.

- (1) One Supervisor holding Supervisory Permit Grade 'B' issued by the Kerala State Electricity Licensing Board.
- (2) Two wiremen upto 50 kW, three wiremen for 150 kW, four wiremen for 250 kW holding wiremen permits granted by the Kerala State Electricity Licensing Board.

(e) The applicant shall possess the following instruments :

1. One number 500 V megger (1000 V Megger also required for the scope above 50 kW)
2. One number Earth Tester.
3. Tong Tester - 100 A
4. Tong Tester - 600 A
5. One number Neon testers & Multimeter
6. All Wiring Tools.  
Crimping Tool - 25 mm<sup>2</sup> for 25 kW  
Crimping Tool - 150 mm<sup>2</sup> for 50 kW  
Crimping Tool - 400 mm<sup>2</sup> for 150 & 250 kW  
Any other instruments which may be considered necessary by the Board.

The instruments shall be tested initially before the issue of licence and as specified intervals thereafter at the Meter Testing and Standards Laboratory attached to the Electrical Inspectorate , Thiruvananthapuram or such laboratory specified by the Board and the test report produced before the Licensing Board for perusal and return.

(f) Production units or manufacturing concerns should segregate the staff employed for the purpose of contractors licence from the staff engaged for routine operations of the factories. The staff employed under the Licensing Board Rules and under rule 45 of the Indian Electricity Rules shall not on any account be mixed up. Failure to keep separate staff for the purpose of the Licensing Board Rules and rule 45 of the Indian Electricity Rules shall be deemed to be violation of the rules and shall render the licence liable for cancellation.

(g) Change of Name :- No Change in the name and style of the Contractors Licence is permissible. A Contractors Licence issued to a partnership firm shall stand cancelled immediately, if there is any change in the partnership.

Important : Please remit the total fee in a single chalan

A Chalan for Rs. 6000 as Licence Fee ( Chalan No.....Date ..... Name of Treasury..... )

A Chalan for Rs. 300 Cost of Staff Register ( Chalan No.....Date ..... Name of Treasury..... )

Two Copies of passport size photograph of applicant duly attested on back as follows:

"This is the photograph of Shri / Smt.....attested."

Two specimen signature duly attested by a Gazetted Officer.

A self addressed and sufficiently stamped envelop (Rs; 60)

Original permits of Wireman & Supervisors Permit Nos.....

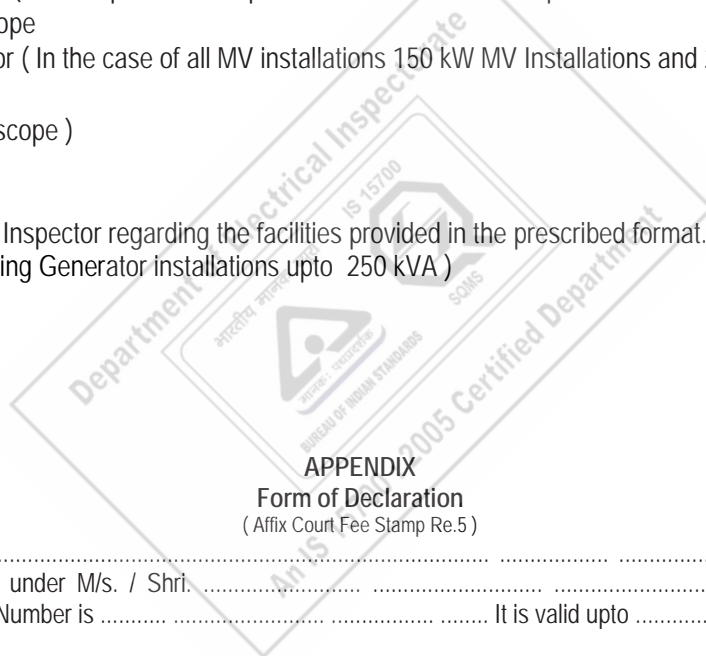
Properly filled up declaration of supervisors and wireman duly attested by the District Electrical Inspector  
(Court fee stamp for Rs. 5 should be affixed on each declaration)

Valid Test Reports of following instruments:

( Specify the Make, Serial No., Range, No. and Date of Test Reports: )

- Tong Tester in Ammeter and Voltmeter.
- Insulation Tester 500 V / 1000 V.
  - 500V For scope of LV / MV installations upto 25 kW
  - 1000 V ( Also required for scope of LV / MV installations upto 50 kW. and above )
- Earth Tester ( For All Scope
- Phase sequence indicator ( In the case of all MV installations 150 kW MV Installations and 250 kW )
- Neon-Tester
- Crimping Tools ( For all scope )
- Multimeter

Inspection Report from Electrical Inspector regarding the facilities provided in the prescribed format. (All LT and MV Electrical Installations upto 250 kW including Generator installations upto 250 kVA )



**APPENDIX**  
**Form of Declaration**  
( Affix Court Fee Stamp Re.5 )

I, .....hereby declare  
that I am willing to work / working under M/s. / Shri. ....as full- time employ.  
My Supervisor's / Wiremen's Permit Number is ..... It is valid upto .....

2. I am at present employed under M/s./Shri .....I have already given  
notice / will give notice to him/them of my intention to vacate the service under him/them (vide letter dated.....)

3. I shall intimate the Licensing Board as well as .....  
under whom I am working at present in the event of any change in my employment.

4. I also hereby affirm that I shall abide by the provisions of the Indian Electricity Act and Rules as well as of the Kerala State Electricity Licensing Board Rules, and with all Circular instructions which are issued by the Kerala State Electricity Licensing Board and the Electrical Inspectorate in all respects.

Place :  
Date :

Name and Signature of Supervisor / Wireman.