

**Kerala State Electricity Licensing Board**  
**Application for Electrical Contractor's Licence Grade 'A' / 'B'**  
**(For KSEB / Licensee contract works only)**

1	Name in which Electrical Contractor Licence is applied for				
2	Business Address				
3	Whether the applicant is a company registered under the Companies Act or constituted under any other enactment. If so, furnish details and documents to prove the status of the firm.				
4	Full name and House Address of proprietor or partners.				
	(1)				
	(2)				
	(3)				
	(4)				
5	Name of the person who will sign documents on behalf of the contractor. ( Not applicable to individual Contractors )				
6	If a contractor's Licence has been previously granted in the same name, details thereof.				
7	Whether the staff indicated under column 9 are exclusively earmarked for the work under the Licensing Board Rules and Regulation 29 of the CEA(Measures Relating to Safety and Electric Supply)Regulation2010.				
8	Details of work undertaken. ( Experience from KSEBLtd / Licensee				
9	Name of all persons employed in full time basis having technical qualifications and experience that are approved by the Board for the grant of Grade 'A' / 'B' License. ( Attach additional sheet if necessary )				
	Sl. No.	Name of Person	Qualification	Class of certificate and permit with their number and date issued by the Board	Whether declarations from them in the form appended have been attached

## Declaration

Documents in support of the statements made herein are furnished.

Particulars of the testing instruments in my / our possession with the test reports thereof are attached.

I / We hereby declare that the staff specified in column 9 is intended exclusively for attending to the work under the Licensing Board Rules and under Regulation 29 of the CEA(Measures Relating to Safety and Electric Supply)Regulations2010.

. The services of the staff will not be utilized for routine operation in the establishment nor will they be mixed up with the staff employed under Regulation 3 of the CEA(Measures Relating to Safety and Electric Supply)Regulations2010.

I / We hereby also declare that I / We have in my/our possession a latest copy of the Kerala State Electricity Licensing Board Rules, Electricity Act 2003,KL&EAct 2013, The CEA(Measures Relating to safety and Electric supply)Regulations2010, as well as relevant codes of practice and standards of Indian Standards Institution relating to electrical installations. I / We fully understand the terms and conditions under which an Electrical Contractor's Licence is granted, a breach of which would render the licence liable to cancellation.

I / We hereby declare that the particulars stated above are correct to the best of my/our knowledge and belief. I also agree to maintain such registers and records as may be prescribed by the Board in the form specified for the purpose.

Place :

Signature :

Date :

Address :

## Experience Certificate

This is to certify that Sri .....  
(Address).....  
.....has been working in .....of KSEBLtd / Licensee  
for the last .....years ( specify year and months completed). He has got experience in the  
construction work of LT / HT lines / Distribution Transformers (score off whichever is not applicable) and connected  
electrics. His character and conduct are .....

Place :

Signature of Executive Engineer of KSEBLtd /

Date :

Authorised Person of Licensee

Seal

## Instructions

### Electrical Contractor A Grade ( to work under the KSEBLtd/ Licensee )

1.The applicant who have active experience of minimum three years in the installation of Distribution Transformer, HT / LT lines of KSEB Ltd / Licensee. Certificate from Executive Engineer, KSEB or Competent Authority of Licensee is necessary

Cost of the Application form	₹1000
Scrutiny fee	₹ 1000
Fee for the Electrical Contractor License	₹10000

2.The applicant shall have one Supervisor holding valid Supervisor Permit Grade 'A' issued by the Board.

3.The applicant shall employ for the purpose of contract work, minimum four numbers of Wireman / Electrical Worker holding valid permit issued by KSELB , subject to the maximum of ten numbers for each supervisor

4. The applicant shall possess the following Instruments, tested in the Laboratory attached to the Department of Electrical Inspectorate (Original Test Certificates to be attached with the application form)

#	Instruments,	Quantity
1	Neon Tester ( 2 Numbers )	2
2	Insulation Tester 500V,	1
3	Insulation Tester 1000V	1
4	Insulation Tester 5000V	1
5	Multimeter	1
6	Tong Tester 0-800 A & 0-600V	1
7	Earth Tester	1
8	Phase Sequence Indicator	1

5.The applicant shall possess the following Tools

#	Tools	Quantity
1	Safety Belt	2
2	Rubber Gloves( Electrical Grade)	2
3	Ladder	2
4	Earthing Rod	2
5	Wiring Tools	
6	Crimping too l ( 400mm <sup>2</sup> )	

Declaration from Supervisor / Wireman / Electrical Worker is to be attached with application. Declaration should be attested the Electrical Inspector of the concerned district. Electrical Worker should submit Certificate from Executive Engineer, KSEB Ltd or Competent Authority of Licensee

The applicant shall produce Bank Guarantee Certificate for ₹10,000

Nature of work : Distribution Transformer and HT / LT lines

Application should be addressed to  
The Secretary  
Kerala State Electricity Licensing Board  
Department of Electrical Inspectorate  
Housing Board Buildings  
Shanthi Nagar  
Thiruvananthapuram 695 001

### Electrical Contractor B Grade ( to work under the KSEB/ Licensee )

1.The applicant who have active experience of minimum three years in the installation of Distribution Transformer, HT / LT lines of KSEB Ltd / Licensee. Certificate from Executive Engineer, KSEBLtd or Competent Authority of Licensee is necessary

Cost of the Application form	₹500
Scrutiny fee	₹500
Fee for the Electrical Contractor Licence	₹2500

2.The applicant shall have one Electrical Supervisor holding valid Electrical Supervisor Permit of grade 'B with the scope of All LT/ MV Electrical Installations up to and including 150 kW and above issued by the Board.

3. The applicant shall employ for the purpose of contract work, minimum three numbers of Wireman / Electrical Worker holding valid permit issued by KSELB , subject to the maximum of ten numbers for each supervisor .

4. The applicant shall possess the following Instruments, tested in the Laboratory attached to the Department of Electrical Inspectorate (Original Test Certificates to be attached with the application form)

#	Instruments,	Quantity
1	Neon Tester	1
2	Insulation Tester 500V,	1
3	Insulation Tester 1000V	1
4	Multimeter	1
5	Tong Tester 0-300 A & 0-600V	1
6	Earth Tester	1

5.The applicant shall possess the following Tools

#	Tools	Quantity
1	Safety Belt	2
2	Rubber Gloves( Electrical Grade)	2
3	Ladder	2
4	Earthing Rod	2
5	Wiring Tools	
6	Crimping tool ( 150mm <sup>2</sup> )	

Declaration from Supervisor / Wireman / Electrical Worker is to be attached with application. Declaration should be attested by the Electrical Inspector of the concerned district. Electrical Worker should submit Certificate from Executive Engineer, KSEB Ltd or Competent Authority of Licensee.

Nature of work : LT lines

Application should be addressed to

The Secretary  
Kerala State Electricity Licensing Board  
Department of Electrical Inspectorate  
Housing Board Buildings  
Shanthi Nagar  
Thiruvananthapuram 695 001