



## How to apply online for the Electrical Supervisor A Grade Permit and Competency Certificate

**Exempted Category ( Exemption from Electrical Supervisor Written examination )**

### Eligibility :

Those who have Degree in Electrical Engineering or  
Diploma in Electrical Engineering with Three year Experience for Supervisor Grade A permit

**Candidate can apply online at [www.ceikerala.gov.in](http://www.ceikerala.gov.in)**



To apply online following details are required

|   |                           |    |   |
|---|---------------------------|----|---|
| 1 | Name                      | 8  | Educational Qualification   |
| 2 | Date of birth             | 9  | Name and Address of the technical Institution   |
| 3 | Sex                       | 10 | Details of existing permits if any  |
| 4 | Name of the Father        | 11 | Details of experience   |
| 5 | District                  | 12 | Details of present employment if any  |
| 6 | Permanent Address         | 13 | Photograph for uploading should be 200 pixels height 150 pixels width not exceeding a file size of 30 Kb in jpg format. |
| 7 | Address for communication | 14 | Fee details _ Chalan details **   |

**Fee as per G.O ( MS ) No: 40/ 2013 / PD dated 30.08.2013\*\***

|                               |         |
|-------------------------------|---------|
| Electrical Supervisor Grade A | Rs 1500 |
|-------------------------------|---------|

Online applicants are requested to print two copies of online application with barcode

One copy should be duly signed by the applicant and forwarded along with the original chalan of remittance of fee and  
Attested copies of certificate to prove the age, qualification and experience to

**The Secretary, Kerala State Electricity Licensing Board, Department of Electrical Inspectorate  
Housing Board Buildings, Shanthi Nagar, Thiruvananthapuram 695 001**

The Competency for the award of Supervisor permit Grade A permit is evaluated by conducting an interview  
Successful Candidates in the Electrical Supervisor A Grade Interview are eligible for Electrical Supervisor A Grade Competency Certificate and Permit



## How to get the Electrical Supervisor A Grade Competency Certificate and Permit For Successful Candidates in the Electrical Supervisor A Grade Interview Candidates eligible for Electrical Supervisor A Grade Competency Certificate and Permit

Documents to be forwarded with the request by the successful candidates of Supervisor A Grade Interview to get the Competency Certificate and Permit within 6 months

### Electrical Supervisor A Grade ( New permit )

1. The original Chalan Receipt of remittance in a Govt. Treasury / Janasevanakendram for **Rs.2000 /-** ( Head of Account : 0043-00-800-99 )
2. Two Copies of Passport size Photograph.( Attested by a Gazetted Officer only on the backside of the photo )
3. Two signatures of the applicant.( Attested by a Gazetted Officer )
4. Self Addressed Stamped envelop for Rs. 32 /-. Envelope of size 20 cm x 14 cm

### Electrical Supervisor A Grade ( Scope Revision )

1. The original Chalan Receipt of remittance in a Govt. Treasury / Janasevanakendram for **Rs.1000 /-** ( Head of Account : 0043-00-800-99 )
2. Two Copies of Passport size Photograph. ( Attested by a Gazetted Officer only on the backside of the photo )
3. Two signatures of the applicant ( Attested by a Gazetted Officer )
4. Self Addressed Stamped envelop for Rs. 32 /- Envelope of size 20 cm x 14 cm
5. Original Permit and Competency Certificate.

**Application should be addressed to**

The Secretary, Kerala State Electricity Licensing Board, Department of Electrical Inspectorate  
Housing Board Buildings, Shanthi Nagar, Thiruvananthapuram 695 001



## How to renew the # Electrical Supervisor Grade A Permit

- # Permit should be submitted for renewal before one month of "valid upto" date
- Permit become 'lapsed' after 3 months of the "valid upto" date
- Permit lapsed for more than 10 years will not be revalidated

1. Duly filled [Application form for Renewal of Electrical Supervisor](#) ( Application form available from Web site : ceikerala.gov.in )
2. Original Electrical Supervisor Permit Documents to be forwarded along with the application
  - (a) Original chalan receipt for the remittance of the fee\*\* **Rs1000/-** (Electrical Supervisor Grade A) remitted in a Government Treasury or in Friends under the head of account " **0043 - 00 - 800 - 99** " .
  - (b) Self addressed and stamped envelope of size 20 cm x 14 cm ( Stamps worth Rs 32 / - )

*If a period of 10 years is completed after the issue or renewal of permit  
Two passport size photographs attested by a Gazetted Officer  
(on the back side, stating that this is the true photograph of Shri / Smt.....)  
Two specimen signatures duly attested by a Gazetted Officer.*

Permit should be submitted for renewal before one month of "valid upto" date  
Permit should be submitted for renewal with **Late fee** and Renewal Fee upto 3 months after the "valid upto" date

| Fees                                      | Electrical Supervisor Grade A |
|---|-------------------------------|
| Fee for Renewal of Permit                 | Rs 1000                       |
| <b>Late fee</b> for the renewal of permit | Rs 500                        |
| Total Fee                                 | <b>Rs 1500</b>                |

**Application should be addressed to**  
The Secretary, Kerala State Electricity Licensing Board, Department of Electrical Inspectorate  
Housing Board Buildings, Shanthi Nagar, Thiruvananthapuram 695 001



## How to revalidate the Lapsed # Electrical Supervisor A Grade Permit

# Permit becomes 'lapsed' after 3 months from the "valid upto" date  
Permits lapsed for more than 10 years will not be revalidated

1. Duly filled [Application form for Electrical Supervisor](#) ( Application form available from Web site : ceikerala.gov.in )
2. Original Lapsed Electrical Supervisor Permit
3. Documents to be forwarded along with the application
  - (a) Original chalan receipt for the remittance of the fee\*\* **Rs 2500 /-** remitted in a Government Treasury or in Friends under the head of account " **0043 – 00 – 800 – 99** ".
  - (b) Two passport size photographs attested by a Gazetted Officer  
(on the back side, stating that this is the true photograph of Shri / Smt.....)
  - (c) Two specimen signatures duly attested by a Gazetted Officer.
  - (d) Self addressed and stamped envelope of size 20 cm x 14 cm ( Stamps worth Rs 32 / - )

Fee \*\*

|   |         |
|---|---------|
| Application Fee                                 | Rs 500  |
| Fee for fresh permit in lieu of lapsed permit # | Rs 2000 |
| Total Fee                                       | Rs 2500 |

**Application should be addressed to**

The Secretary, Kerala State Electricity Licensing Board, Department of Electrical Inspectorate  
Housing Board Buildings, Shanthi Nagar, Thiruvananthapuram 695 001



## How to get the Duplicate Electrical Supervisor Grade A Permit\*\*

\*\* Duplicate copy of this permit/licence will be issued when it is lost, defaced, mutilated or damaged

1. Duly filled [Application form for Duplicate Electrical Supervisor permit](#) ( Application form available from Web site : [ceikerala.gov.in](http://ceikerala.gov.in) )

Documents to be forwarded along with the application

- (a) Original chalan receipt for the remittance of the fee\*\* **Rs 1000 /-** remitted in a Government Treasury or in Friends under the head of account " **0043 - 00 - 800 - 99** ".
- (b) Two passport size photographs attested by a Gazetted Officer  
(on the back side, stating that this is the true photograph of Shri / Smt.....)
- (c) Two specimen signatures duly attested by a Gazetted Officer.
- (d) Self addressed and stamped envelope of size 20 cm x 14 cm ( Stamps worth Rs 32 / - )
- (e) Certification by the applicant of the loss or damage, mutilation or defacement of the original permit attested by a Gazetted Officer.
- (f) Copy of the [prescribed notice](#) published in the daily news paper approved by PRD.

Fee \*\*

|  |         |
|--|---------|
| Fee for issue of duplicate Permit and Competency Certificate | Rs 1000 |
| Total  | Rs 1000 |

**Application should be addressed to**

The Secretary, Kerala State Electricity Licensing Board, Department of Electrical Inspectorate  
Housing Board Buildings, Shanthi Nagar, Thiruvananthapuram 695 001



## How to revise the scope of Electrical Supervisor Grade A permit

**Important :**

**No application for revision will be entertained within a period of one year from the date of issue of the permit**

**or**

**Date of last interview for scope revision**

**For Exempted Category ( Exemption from Electrical Supervisor Written examination )**

Duly filled [Application for revising the scope of Supervisor Permit Grade A / B](#) ( Application form available from Web site : [ceikerala.gov.in](http://ceikerala.gov.in) )

Documents to be forwarded along with the application :

- (a) Original chalan receipt for the remittance of the fee  
Rs1000/- for Electrical Supervisor Permit Grade A scope revision  
remitted in a Government Treasury / Friends under the head of account " 0043 – 00 – 800 – 99 " .
- (b) True copy of Existing Electrical Supervisor Permit Grade A attested by a Gazetted Officer
- (c) Self addressed and stamped envelope of size 20 cm x 10 cm ( Stamps worth Rs 5 /- )
- (d) Experience Certificate

### General

Candidate are requested to write on the Cover "Application for revising the scope of Supervisor Permit Grade A "

**Application should be addressed to**

The Secretary,  
Kerala State Electricity Licensing Board,  
Department of Electrical Inspectorate  
Housing Board Buildings, Shanthi Nagar,  
Thiruvananthapuram 695 001