



## How to apply for the Electrical Contractor Class B\* Licence

**Who can apply :** The applicant shall have an office with adequate office facilities functioning in the State of Kerala.

The applicant shall employ for the purpose of contract work, Electrical Supervisor holding valid Supervisor Permit Garde 'B' or Garde 'A'

The applicant shall employ for the purpose of contract work, Electrical Wireman holding valid Electrical Wireman Permit

The applicant shall possess Instruments ( With Test and Calibration Certificates ) The applicant shall possess the Electrical Tools

The applicant shall possess the drawing and office facilities. The applicant shall possess the library of books

The partner ship firm shall register partner ship deed under Kerala Registration Act..

1. Dully filled [Application form for Electrical Contractor Class B Licence](#) ( Application form available from Web site : [www.ceikerala.gov.in](http://www.ceikerala.gov.in) )

Documents to be forwarded along with the application

- (a) Original chalan receipt for the remittance of the fee\*\* remitted in a Government Treasury or in Friends under the head of account " 0043 – 00 – 800 – 99 " .
- (b) Original Test and Calibration certificates of Instruments( validity does not exceed six months )
- (c) Verification Certificate of Tools ( validity does not exceed six months )
- (d) [Declaration](#) of Wireman / Supervisor (attested by the officer from the Department of Electrical Inspectorate )
- (e) Original Electrical Wireman / Supervisor permit (for the enrollment of Wireman / Supervisor )
- (f) Self addressed and stamped envelope of size 20 cm x 14 cm ( Stamps worth Rs 62 / - )
- (g) Two passport size photographs attested by a Gazetted Officer (on the back side, stating that this is the true photograph of Shri / Smt.....)
- (h) Two specimen signatures duly attested by a Gazetted Officer
- (i) Inspection reports from the Electrical Inspector / Deputy Chief Electrical Inspector regarding the facilities provided ( for scope of all LV/MV installation upto 250 kW and generator upto 250kVA in prescribed format is necessary.)

**\*\* Fee as per G.O ( MS ) No: 40 / 2013/ PD dated 30.08.2013**

Application Form Fee	Rs 500
Initial fee to be sent along with application	Rs 500
Fee for issue of licence after verification	Rs 5000
Cost of Staff Register	Rs 300
Total Fee	Rs 6300

**Application should be addressed to**

The Secretary, Kerala State Electricity Licensing Board, Department of Electrical Inspectorate  
Housing Board Buildings, Shanthi Nagar, Thiruvananthapuram 695 001

**\* Scope of Electrical Contractor Class B Licence will be the Electrical Supervisor Grade B Permit 's scope**



## How to renew # the Electrical Contractor Class B Licence

# Licence should be submitted for renewal before one month of "valid upto" date  
Licence becomes 'lapsed' after 1 months from the "valid upto" date  
Licence lapsed for more than 1 year will not be revalidated

1. Duly filled **Application form for renewal of Electrical Contractor Class B Licence**  
( Application form available from Web site : ceikerala.gov.in )
2. Original Electrical Contactor Class B Licence
3. Documents to be forwarded along with the application
  - (a) Original chalan receipt for the remittance of the fee\*\* **Rs 2000 /-** remitted in a Government Treasury or in Friends under the head of account " **0043 - 00 - 800 - 99** " .
  - (b) Original Test and Calibration certificates of Instruments ( validity does not exceed six months )
  - (c) Verification Certificate of Tools ( validity does not exceed six months )
  - (d) Declaration of Wireman / Supervisor ( attested by the officer from District Office of the Department of Electrical Inspectorate )
  - (e) Original chalan receipt for the remittance of the fee\*\* **Rs 200/-** remitted in a Government Treasury or in Friends under the head of account " **0043 - 00 - 800 - 99** " . for the new enrollment of Wireman / Supervisor ( per Wireman / Supervisor )
  - (f) Original Electrical Wireman / Supervisor permit ( for the new enrollment of Wireman / Supervisor )
  - (g) Self addressed and stamped envelope of A4 size ( Stamps worth Rs 80 / - )

*If a period of 10 years is completed after the issue or renewal of Licence*

- ◆ *Two passport size photographs attested by a Gazetted Officer  
(on the back side, stating that this is the true photograph of Shri / Smt.....)*
- ◆ *Two specimen signatures duly attested by a Gazetted Officer.*

Licence should be submitted for renewal before one month of "valid upto" date  
Licence should be submitted for renewal with Late fee and Renewal Fee upto 3 months after the "valid upto" date

	Fee
Fee for Renewal of Permit	Rs 2000
Late fee for the renewal of permit	Rs 500
Total Fee	Rs 2500

**Application should be addressed to**



## How to revalidate the Lapsed # Electrical Contractor Class B Licence

# Licence should be submitted for renewal before one month of "valid upto" date  
Licence becomes 'lapsed' after 1 months from the "valid upto" date  
Licence lapsed for more than 1 year will not be revalidated

1. Duly filled Application form for Electrical Contractor Class B Licence  
( Application form available from Web site : ceikerala.gov.in )
2. Original Electrical Contactor Class B Licence
3. Documents to be forwarded along with the application
  - (a) Original chalan receipt for the remittance of the fee\*\* Rs 3500/- remitted in a Government Treasury or in Friends under the head of account " 0043 – 00 – 800 – 99 ".
  - (b) Original Test and Calibration certificates of Instruments ( validity does not exceed six months )
  - (c) Verification Certificate of Tools ( validity does not exceed six months )
  - (d) Declaration of Wireman / Supervisor ( attested by the officer from District Office of the Department of Electrical Inspectorate )
  - (e) Self addressed and stamped envelope of A4 size ( Stamps worth Rs 80/ - )

*If a period of 10 years is completed after the issue or renewal of Licence*

- ◆ *Two passport size photographs attested by a Gazetted Officer  
(on the back side, stating that this is the true photograph of Shri / Smt.....)*
- ◆ *Two specimen signatures duly attested by a Gazetted Officer.*

\*\* Fee as per G.O ( MS ) No: 40 / 2013/ PD dated 30.08.2013

Cost of Application for Electrical Contractor Class B Licence	Rs 500
Application fee for Electrical Contractor Class B Licence	Rs 500
Fee for fresh permit in lieu of lapsed Licence #	Rs 2500
Total Fee	Rs 3500

**Application should be addressed to**

The Secretary, Kerala State Electricity Licensing Board, Department of Electrical Inspectorate  
Housing Board Buildings, Shanthi Nagar, Thiruvananthapuram 695 001



## How to get the duplicate # Electrical Contractor Class B Licence

# Licence should be submitted for renewal before one month of "valid upto" date  
Licence becomes 'lapsed' after 3 months from the "valid upto" date  
Licence lapsed for more than 1 year will not be revalidated

### 1. Duly filled [Application form for the duplicate Electrical Contractor Class B Licence](#)

( Application form available from Web site : [www.ceikerala.gov.in](http://www.ceikerala.gov.in) )

### 3. Documents to be forwarded along with the application

- (a) Original chalan receipt for the remittance of the fee\*\* **Rs1000/-** remitted in a Government Treasury or in Friends under the head of account " **0043 - 00 - 800 - 99** ".
- (b) Original Test and Calibration certificates of Instruments ( validity does not exceed six months )
- (c) Verification Certificate of Tools ( validity does not exceed six months )
- (d) Declaration of Wireman / Supervisor ( attested from District Office of the Department of Electrical Inspectorate )
- (e) Original chalan receipt for the remittance of the fee\*\* **Rs 200/-** remitted in a Government Treasury or in Friends under the head of account " **0043 - 00 - 800 - 99** ". for the new enrollment of Wireman / Supervisor
- (f) Original Electrical Wireman / Supervisor permit (for the new enrollment of Wireman / Supervisor )
- (g) Bank Guarantee for **Rs 10,000/-** and **Rs 25000/-** for HT and EHT installations respectively
- (h) Self addressed and stamped envelope of size 20 cm x 14 cm ( Stamps worth **Rs 62 / -** )
- (i) Two passport size photographs attested by a Gazetted Officer  
(on the back side, stating that this is the true photograph of Shri / Smt.....)
- (j) Two specimen signatures duly attested by a Gazetted Officer.
- (k) Certification by the applicant of the loss or damage, mutilation or defacement of the original permit attested by a Gazetted Officer.
- (l) Copy of the [prescribed notice](#) published in the daily news paper approved by PRD.

**Application should be addressed to**

The Secretary, Kerala State Electricity Licensing Board, Department of Electrical Inspectorate  
Housing Board Buildings, Shanthi Nagar, Thiruvananthapuram 695 001



#	Electrical Contractor Class B Licence Category and Scope of work	Instruments / Tools	Technical staff required Electrical Supervisor and Electrical Wireman	Library of books required
1	All MV / LT Electrical Installation upto 25 kW and Generator upto 25 kVA	<ol style="list-style-type: none"> <li>1. Neon Tester</li> <li>2. Insulation Tester 500V</li> <li>3. Multimeter</li> <li>4. Tong Tester 0-100A &amp; 0-600V</li> <li>5. Earth Tester</li> <li>6. Crimping Tools ( 25 sq.mm )</li> </ol>	<p>The applicant shall employ for the purpose of contract work :</p> <p><b>One Electrical Supervisor holding valid Supervisor Permit 'B' with scope : All MV / LT Electrical Installation upto 25 kW and Generator upto 25 kVA</b></p> <p><b>or One Electrical Supervisor holding valid Supervisor Permit Grade 'A'</b></p> <p>The applicant shall employ for the purpose of contract work :</p> <p><b>Two Electrical Wireman holding valid Electrical Wireman Permit</b></p> <p>Electrical Wireman subject to the maximum of 10 for each Electrical Supervisor.</p>	<ol style="list-style-type: none"> <li>1. The Electricity act 2003</li> <li>2. The CEA regulation 2010</li> <li>3. KSELB Rules</li> <li>4. KC (R) R 1988</li> <li>5. IS 732 and IS 3043</li> <li>6. National Electric code</li> </ol>
2	All MV / LT Electrical Installation upto 50 kW and Generator upto 50 kVA	<ol style="list-style-type: none"> <li>1. Neon Tester</li> <li>2. Insulation Tester 500V, 1000V</li> <li>3. Multimeter</li> <li>4. Tong Tester 0-300A &amp; 0-600V</li> <li>5. Earth Tester</li> <li>6. Crimping Tools ( 150 sq.mm )</li> </ol>	<p>The applicant shall employ for the purpose of contract work :</p> <p><b>One Electrical Supervisor holding valid Supervisor Permit 'B' with scope : All MV / LT Electrical Installation upto 50 kW and Generator upto 50 kVA</b></p> <p><b>or One Electrical Supervisor holding valid Supervisor Grade 'A'</b></p> <p>The applicant shall employ for the purpose of contract work :</p> <p><b>Two Electrical Wireman holding valid Electrical Wireman Permit</b></p> <p>Electrical Wireman subject to the maximum of 10 for each Electrical Supervisor.</p>	<ol style="list-style-type: none"> <li>1. The Electricity act 2003</li> <li>2. The CEA regulation 2010</li> <li>3. KSELB Rules</li> <li>4. KC (R) R 1988</li> <li>5. IS 732 and IS 3043</li> <li>6. National Electric code</li> </ol>
3	All MV / LT Electrical Installation upto 150kW and Generator upto 150kVA	<ol style="list-style-type: none"> <li>1. Neon Tester</li> <li>2. Insulation Tester 500V, 1000V</li> <li>3. Multimeter</li> <li>4. Tong Tester 0-300A &amp; 0-600V</li> <li>5. Earth Tester</li> <li>6. Phase Sequence Indicator</li> <li>7. Crimping Tools ( 400 sq.mm )</li> </ol>	<p>The applicant shall employ for the purpose of contract work :</p> <p><b>One Electrical Supervisor holding valid Supervisor Permit 'B' with scope : All MV / LT Electrical Installation upto 150 kW and Generator upto 150 kVA</b></p> <p><b>or One Electrical Supervisor holding valid Supervisor Grade 'A'</b></p> <p>The applicant shall employ for the purpose of contract work :</p> <p><b>Three Electrical Wireman holding valid Electrical Wireman Permit</b></p> <p>Electrical Wireman subject to the maximum of 10 for each Electrical Supervisor.</p>	<ol style="list-style-type: none"> <li>1. The Electricity act 2003</li> <li>2. The CEA regulation 2010</li> <li>3. KSELB Rules</li> <li>4. KC (R) R 1988</li> <li>5. IS 732 and IS 3043</li> <li>6. National Electric code</li> </ol>
4	All MV/LT installation upto 250kW and Generator upto 250kVA	<ol style="list-style-type: none"> <li>1. Neon Tester</li> <li>2. Insulation Tester 500V, 1000V</li> <li>3. Multimeter</li> <li>4. Tong Tester 0-300A &amp; 0-600V</li> <li>5. Earth Tester</li> <li>6. Phase Sequence Indicator</li> <li>7. Crimping Tools ( 400 sq.mm )</li> </ol>	<p>The applicant shall employ for the purpose of contract work :</p> <p><b>One Electrical Supervisor holding valid Supervisor Permit 'B' with scope : All MV / LT Electrical Installation upto 250 kW and Generator upto 250 kVA</b></p> <p><b>or One Electrical Supervisor holding valid Supervisor Grade 'A'</b></p> <p>The applicant shall employ for the purpose of contract work :</p> <p><b>Four Electrical Wireman holding valid Electrical Wireman Permit</b></p> <p>Electrical Wireman subject to the maximum of 10 for each Electrical Supervisor.</p>	<ol style="list-style-type: none"> <li>1. The Electricity act 2003</li> <li>2. The CEA regulation 2010</li> <li>3. KSELB Rules</li> <li>4. KC (R) R 1988</li> <li>5. IS 732 and IS 3043</li> <li>6. National Electric code</li> </ol>

Electrical Supervisor holding valid Supervisor Grade 'A' is employed for the purpose of contract work ,  
 Scope of work awarded for the Electrical Contractor Class B is "All MV / LT Electrical Installation upto 250 kW and Generator upto 250 kVA "



#	Electrical Contractor Class B Licence Category and Scope of work	Instruments / Tools	Technical staff required Electrical Supervisor and Electrical Wireman	Library of books required
1	All MV / LT Electrical Installation upto 25 kW and Generator upto 25 kVA	<ol style="list-style-type: none"> <li>1. Neon Tester</li> <li>2. Insulation Tester 500V</li> <li>3. Multimeter</li> <li>4. Tong Tester 0-100A &amp; 0-600V</li> <li>5. Earth Tester</li> <li>6. Crimping Tools ( 25 sq.mm )</li> </ol>	<p>The applicant shall employ for the purpose of contract work :</p> <p><b>One Electrical Supervisor holding valid Supervisor Permit 'B' with scope : All MV / LT Electrical Installation upto 25 kW and Generator upto 25 kVA</b></p> <p><b>or One Electrical Supervisor holding valid Supervisor Permit Grade 'A'</b></p> <p>The applicant shall employ for the purpose of contract work :</p> <p><b>Two Electrical Wireman holding valid Electrical Wireman Permit</b></p> <p>Electrical Wireman subject to the maximum of 10 for each Electrical Supervisor.</p>	<ol style="list-style-type: none"> <li>1. The Electricity act 2003</li> <li>2. The CEA regulation 2010</li> <li>3. KSELB Rules</li> <li>4. KC (R) R 1988</li> <li>5. IS 732 and IS 3043</li> <li>6. National Electric code</li> </ol>
2	All MV / LT Electrical Installation upto 50 kW and Generator upto 50 kVA	<ol style="list-style-type: none"> <li>1. Neon Tester</li> <li>2. Insulation Tester 500V, 1000V</li> <li>3. Multimeter</li> <li>4. Tong Tester 0-300A &amp; 0-600V</li> <li>5. Earth Tester</li> <li>6. Crimping Tools ( 150 sq.mm )</li> </ol>	<p>The applicant shall employ for the purpose of contract work :</p> <p><b>One Electrical Supervisor holding valid Supervisor Permit 'B' with scope : All MV / LT Electrical Installation upto 50 kW and Generator upto 50 kVA</b></p> <p><b>or One Electrical Supervisor holding valid Supervisor Grade 'A'</b></p> <p>The applicant shall employ for the purpose of contract work :</p> <p><b>Two Electrical Wireman holding valid Electrical Wireman Permit</b></p> <p>Electrical Wireman subject to the maximum of 10 for each Electrical Supervisor.</p>	<ol style="list-style-type: none"> <li>1. The Electricity act 2003</li> <li>2. The CEA regulation 2010</li> <li>3. KSELB Rules</li> <li>4. KC (R) R 1988</li> <li>5. IS 732 and IS 3043</li> <li>6. National Electric code</li> </ol>
3	All MV / LT Electrical Installation upto 150kW and Generator upto 150kVA	<ol style="list-style-type: none"> <li>1. Neon Tester</li> <li>2. Insulation Tester 500V, 1000V</li> <li>3. Multimeter</li> <li>4. Tong Tester 0-300A &amp; 0-600V</li> <li>5. Earth Tester</li> <li>6. Phase Sequence Indicator</li> <li>7. Crimping Tools ( 400 sq.mm )</li> </ol>	<p>The applicant shall employ for the purpose of contract work :</p> <p><b>One Electrical Supervisor holding valid Supervisor Permit 'B' with scope : All MV / LT Electrical Installation upto 150 kW and Generator upto 150 kVA</b></p> <p><b>or One Electrical Supervisor holding valid Supervisor Grade 'A'</b></p> <p>The applicant shall employ for the purpose of contract work :</p> <p><b>Three Electrical Wireman holding valid Electrical Wireman Permit</b></p> <p>Electrical Wireman subject to the maximum of 10 for each Electrical Supervisor.</p>	<ol style="list-style-type: none"> <li>1. The Electricity act 2003</li> <li>2. The CEA regulation 2010</li> <li>3. KSELB Rules</li> <li>4. KC (R) R 1988</li> <li>5. IS 732 and IS 3043</li> <li>6. National Electric code</li> </ol>
4	All MV/LT installation upto 250kW and Generator upto 250kVA	<ol style="list-style-type: none"> <li>1. Neon Tester</li> <li>2. Insulation Tester 500V, 1000V</li> <li>3. Multimeter</li> <li>4. Tong Tester 0-300A &amp; 0-600V</li> <li>5. Earth Tester</li> <li>6. Phase Sequence Indicator</li> <li>7. Crimping Tools ( 400 sq.mm )</li> </ol>	<p>The applicant shall employ for the purpose of contract work :</p> <p><b>One Electrical Supervisor holding valid Supervisor Permit 'B' with scope : All MV / LT Electrical Installation upto 250 kW and Generator upto 250 kVA</b></p> <p><b>or One Electrical Supervisor holding valid Supervisor Grade 'A'</b></p> <p>The applicant shall employ for the purpose of contract work :</p> <p><b>Four Electrical Wireman holding valid Electrical Wireman Permit</b></p> <p>Electrical Wireman subject to the maximum of 10 for each Electrical Supervisor.</p>	<ol style="list-style-type: none"> <li>1. The Electricity act 2003</li> <li>2. The CEA regulation 2010</li> <li>3. KSELB Rules</li> <li>4. KC (R) R 1988</li> <li>5. IS 732 and IS 3043</li> <li>6. National Electric code</li> </ol>

Electrical Supervisor holding valid Supervisor Grade 'A' is employed for the purpose of contract work ,  
 Scope of work awarded for the Electrical Contractor Class B is "All MV / LT Electrical Installation upto 250 kW and Generator upto 250 kVA "