



## How to apply for the Electrical Contractor Class C\* Licence

The applicant shall have a valid Electrical Wreman Permit issued by Kerala State Electricity Licensing Board and

- Minimum 5 years practical experience after getting Electrical Wreman Permit ( Examination)
- Minimum 3 years practical experience after getting Electrical Wreman Permit ( Exemption)

1. Duly filled Application form for Electrical Contractor Class C Licence ( Application form available from Web site : ceikerala.gov.in )

Documents to be forwarded along with the application

- (a) Original chalan receipt for the remittance of the fee Rs 420 /-(Application Fee : Rs 210/- + Scrutiny fee : Rs 210/-)remitted in a Government Treasury or in Friends (Head of account " 0043 – 00 – 800 – 99 )
- (b) Copy of the Experience Certificate attested by a Gazetted Officer
- (c) Copy of Electrical Wireman Permit attested by a Gazetted Officer
- (d) Self addressed and stamped envelope of size 10 cm x 24 cm ( Stamps worth Rs 5 / - )

Applicant is requested to appear an Interview,

( The applicant shall be actively engaged in wiring works and shall satisfy the board about his actual experience )

The successful Candidate are requested to submit the following

( Electrical Contractor Class C\* Licence issued on the Report from Electrical Inspector / Deputy Chief Electrical Inspector )

- (a) Original chalan receipt for the remittance of the fee Rs 840/- ( fee for issue of Contractor Licence) remitted in a Government Treasury or in Friends (head of account " 0043 – 00 – 800 – 99 )
- (b) Original Test certificates of Instruments \*\* Verification Certificate of Tools ( validity does not exceed six months )
- (c) Self addressed and stamped envelope of size 20 cm x 14 cm ( Stamps worth Rs 62 / - )
- (d) Two passport size photographs attested by a Gazetted Officer (on the back side, stating that this is the true photograph of Shri / Smt.....)
- (e) Two specimen signatures duly attested by a Gazetted Officer
- (f) Original Electrical Wireman Permit

\*\* The applicant shall possess the Instruments and Tools ( With Test and verification Certificates ) Neon Tester, Insulation Tester 500V, Multimeter Wiring Tools, The applicant shall have copies of KSELB rules as amended upto date as well as relevant codes of practice and standards of Indian standards Institution relating to LT Electrical Installation

Electrical Contractor Licence issued with the scope :

All LT Electrical Installations ( Allowed to undertake work related to 3 Phase domestic and non domestic equipments upto 10kW (Single Phase), Two storied buildings and 5kVA Single Phase Generator, 3 phase Equipments Installation not allowed )

Application should be addressed to

The Electrical Inspector, Department of Electrical Inspectorate, ( District Office)



## How to renew the # Electrical Contractor Class C Licence

- # Licence should be submitted for renewal before one month of "valid upto" date
- # Licence becomes 'lapsed' after 3 months from the "valid upto" date
- Licence lapsed for more than 1 year will not be revalidated

1. Duly filled Application form for renewal of Electrical Contractor Class C Licence  
( Application form available from Web site : ceikerala.gov.in )
2. Original Electrical Contactor Class C Licence

Documents to be forwarded along with the application

- (a) Original chalan receipt for the remittance of the fee\*\* Rs 525 /- remitted in a Government Treasury or in Friends under the head of account " 0043 - 00 - 800 - 99 " .
- (b) Original Test and Calibration certificates of Instruments( validity does not exceed six months )
- (c) Verification Certificate of tools( validity does not exceed six months )
- (d) Self addressed and stamped envelope of size 20 cm x 14 cm ( Stamps worth Rs 32 / - )
- (e) Attested Copy of Electrical Wireman Permit

*If a period of 10 years is completed after the issue or renewal of Licence*

- ◆ Two passport size photographs attested by a Gazetted Officer  
(on the back side, stating that this is the true photograph of Shri / Smt.....)
- ◆ Two specimen signatures duly attested by a Gazetted Officer.

Licence should be submitted for renewal before one month of "valid upto" date  
Licence should be submitted for renewal with Late fee and Renewal Fee upto 3 months after the "valid upto" date

Fee as per G.O ( MS ) No: 40 / 2013 / PD dated 30.08.2013	
Fee for Renewal of Licence	Rs 525
Late fee for the renewal of Licence	Rs.210
Total Fee	Rs 735

Application should be addressed to  
The Electrical Inspector, Department of Electrical Inspectorate,( District Office)



## How to revalidate the Lapsed # Electrical Contractor Class C Licence

# Licence should be submitted for renewal before one month of "valid upto" date

# Licence becomes 'lapsed' after 3 months from the "valid upto" date

Licence lapsed for more than 1 year will not be revalidated

1. Duly filled Application form for Electrical Contractor Class C Licence

( Application form available from Web site : ceikerala.gov.in )

2. Original Electrical Contractor Class C Licence

Documents to be forwarded along with the application

- Original chalan receipt for the remittance of the fee\*\* Rs 945 /- remitted in a Government Treasury or in Friends under the head of account " 0043 - 00 - 800 - 99 ".
- Original Test and Calibration certificates of Instruments ( validity does not exceed six months )
- Verification Certificate of Tools ( validity does not exceed six months )
- Self addressed and stamped envelope of size 20 cm x 14 cm ( Stamps worth Rs 32 / - )
- Original Electrical Wireman Permit
- Declaration from the Electrical inspector / Deputy Chief Electrical Inspector

*If a period of 10 years is completed after the issue or renewal of Licence*

- ◆ Two passport size photographs attested by a Gazetted Officer  
(on the back side, stating that this is the true photograph of Shri / Smt.....)
- ◆ Two specimen signatures duly attested by a Gazetted Officer.

\*\*Fee as per G.O ( MS ) No: 29 / 2005 / PD dated 29.08.2005

Cost of Application Form for Electrical Contractor Class C Licence	Rs 210
Scrutiny Fee	Rs 210
Fee for fresh permit in lieu of lapsed Licence #	Rs 525
Total Fee	Rs 945

**Application should be addressed to**

The Secretary, Kerala State Electricity Licensing Board, Department of Electrical Inspectorate  
Housing Board Buildings, Shanthi Nagar, Thiruvananthapuram 695 001



## How to get the duplicate # Electrical Contractor Class C Licence

1. Duly filled [Application form for the duplicate Electrical Contractor Class C Licence](#)  
( Application form available from Web site : [www.ceikerala.gov.in](http://www.ceikerala.gov.in) )

Documents to be forwarded along with the application

- (a) Original chalan receipt for the remittance of the fee\*\* **Rs 840 /-** remitted in a Government Treasury or in Friends under the head of account " **0043 – 00 – 800 – 99** ".
- (b) Original Test and Calibration certificates of **Instruments** ( validity does not exceed six months )
- (c) Verification Certificate of **Tools** ( validity does not exceed six months )
- (d) Self addressed and stamped envelope of size 20 cm x 14 cm ( Stamps worth Rs 32 / - )
- (e) Certification by the applicant of the loss or damage, mutilation or defacement of the original permit attested by a Gazetted Officer.
- (f) Copy of the **prescribed notice** published in the daily news paper approved by PRD. attested by a Gazetted Officer.
- (g) Original Electrical Wireman Permit
- (h) Two passport size photographs attested by a Gazetted Officer  
(on the back side, stating that this is the true photograph of Shri / Smt.....)
- (i) Two specimen signatures duly attested by a Gazetted Officer.
- (j) **Certificate from the EI / DyCEI , District office with details of renewal of Licence and Licence\_Valid upto date**

\*\*Fee as per G.O ( MS ) No: 40 / 2013 / PD dated 30.08.2013

**Application should be addressed to**

The Secretary, Kerala State Electricity Licensing Board, Department of Electrical Inspectorate  
Housing Board Buildings, Shanthi Nagar, Thiruvananthapuram 695 001