

Kerala State Electricity Licensing Board
Application for Electrical Contractor Licence
Grade 'B'

(Rule 26)

(To be filled in English) (Read the conditions before filling the form)

1.	Name in which Electrical Contractor' Licence is applied for	
2.	Business Address Pin code: E mail: Phone No.	
3.	Whether the applicant is a company registered under the Companies Act or constituted under any other enactment. If so furnish details and documents to prove the status of the firm:	
4.	Whether the company has a registered office in Kerala	
5.	Full name and house address of Proprietor or partners	
6.	Full name of Agent or Manager (in the case of limited Company)	
7.	Whether the applicant is a manufacturing firm or production unit.	
8.	Name of the person who will sign documents on behalf of the contractor (Not applicable to individual contractors).	
9.	Whether a contractor's licence has been previously granted in the same name, details thereof.	
10.	Whether a contractor's Licence has been issued under this name by any other Licensing Board, if so, please	
	Name of issuing Authority: Date of issue: Date of expiry of Licence: Details of works permitted to be undertaken:	
11.	Whether the staff indicated under column 12 are exclusively earmarked for the work under the Licensing Board rules and Regulation 29 of the Central Electricity Authority (Measures Relating to Safety and Electric Supply) Regulations, 2010.	

12.	Name of all persons employed in full time basis having technical qualifications and experience that are approved by the Board for the grant of Grade 'B' licence.				
	Sl. No.	Name of Person	Qualification	Class of certificate and permit with their number and date issued by the Board	Whether declarations from them in the form appended have been attached

Declaration:

I / We hereby declare that the staff specified in column 12 is intended exclusively for attending to the work under the Licensing Board Rules and under regulation 29 of the CEA (Measures relating to safety and Electric Supply) regulation 2010. The service of the staff will not be utilized for routine operations in the establishment nor will they be mixed up with the staff employed under rule regulation 3 of the Central Electricity Authority (Measures relating to safety and Electric Supply) regulation 2010.

I / We hereby declare that I/We have in my/our possession a latest copy of the Kerala State Electricity Licensing Board Rules, Electricity Act, 2003, the Central Electricity Authority (Measures Relating to safety and Electric Supply) Regulations, 2010, Central Electricity Authority (Technical Standard for Construction of Electrical plants and Electrical Lines) Regulation, 2010, Kerala Lift and Escalators Act, 2013 and the rules there under as well as relevant codes of Practice and Standards of BIS/IEC relating to Electrical Installations.

I/We fully understand the terms and conditions under which an electrical contractor's licence is granted, a breach of which will render the licence liable to cancellation.

I / We hereby also declare that the particulars stated above are correct to the best of my/our knowledge and belief. I also agree to maintain such registers and records as may be prescribed by the Board in the forms specified for the purpose.

Place :

Signature

Date :

Address:

Instructions for the Grant of Contractor's Licence Grade 'B'

- (a) Class 'B' Contractor's licence shall be granted only to a person or a firm having a registered Office in Kerala, unless exempted from this requirement by the Board.

The fee should be paid by means of challan remitted at any Govt. Treasury or through Janasevanakendram in favor of the Secretary, Kerala State Electricity Licensing Board, Thiruvananthapuram. The fee once remitted into the treasury will not be refunded or adjusted against any other purpose.

- (c) Nature of work:

To carry out Low Voltage and Medium Voltage electrical installation works as specified in the License. The Board however reserves the right to reduce or enhance this limit if found necessary subsequently.

- (d) Establishment:

The applicant shall employ solely for the purpose of contract works the following minimum of staff on full time basis.

1. One Supervisor holding Supervisory Permit Grade 'B' issued by the Kerala State Electricity Licensing Board.
2. Two numbers Wiremen for up to 50 kW, three numbers Wiremen for 150 kW, four numbers Wiremen for 250 kW. Wiremen should possess the Wiremen Permit issued by the Board.

- (e) The applicant shall possess the following instruments:

1. Insulation tester 500 V ((1000 V insulation tester also required for the scope above 50 kW)
2. Earth tester
3. Phase sequence indicator (scope above 150kW)
4. Tong Tester - 600 V,300A
5. Neon testers & Multimeter
6. All Wiring Tool s.
Crimping Tool - 25 mm² for 25 kW
Crimping Tool - 150 mm² for 50 kW
Crimping Tool - 400 mm² for 150kW & 250 kW
Any other instruments which may be considered necessary by the Board.

The instruments shall be got tested at any of the Laboratory attached to the Department of Electrical Inspectorate or such other laboratory approved by the Board. Initially before the issue of licence and thereafter at specified intervals and the test report produced to the Licensing Board for perusal and return.

- (f) Production units or manufacturing concerns should segregate the staff employed for the purpose of contractor's licence from the staff engaged for routine operations of the factories. The staff employed under the Licensing Board Rules and under Regulation 3 of the Central Electricity Authority (Measures Relating to Safety and Electric Supply) Regulation, 2010 shall not on any account be mixed up. Failure to keep separate staff for the purpose of the Licensing Board Rules and Regulation 29 of the Central Electricity Authority (Measures Relating to Safety and Electric Supply) Regulation, 2010 shall be deemed to constitute violation of the rules and shall render the licence is liable for cancellation.

- (g) The applicant should have adequate office facilities for the preparation of drawings, blue prints etc. Also applicant should have library facility.

A Challan for Rs./- as Licence Fee (Challan No.....Date Name of Treasury.....)

A Challan for Rs...../- Cost of staff Register (Challan No.....Date Name of Treasury.....)

Two Copies of passport size photograph of applicant duly attested on back as follows:

“This is the photograph of Shri / Smt.....attested.”

Two specimen signature duly attested by a Gazetted Officer.

A self-addressed and sufficiently stamped envelop

Original permits of Wireman & Supervisors Permit Number.....

Properly filled up declaration of supervisors and wireman duly attested by the District Electrical Inspector

(Court fee stamp for ` 5 should be affixed on each declaration)

Valid Test Reports of following instruments:

(Specify the Make, Serial No., Range, No. and Date of Test Reports:)

- Tong Tester 300A,600V.
- Insulation Tester 500 V / 1000 V.
 - 500V for scope of LV / MV installations up to 25 kW
 - 1000 V (Also required for scope of LV / MV installations up to 50 kW. and above)
- Earth Tester (For All Scope)
- Phase sequence indicator (In the case of all MV installations 150 kW MV Installations and 250 kW)
- Neon-Tester
- Crimping Tools (For all scope)
- Multimeter

Inspection Report from Electrical Inspector/Dy Chief Electrical Inspector regarding the facilities provided in the prescribed format. (All LT and MV Electrical Installations upto and including 250 kW including Generator installations up to and including 250 kVA)